



Committed to Safeguarding

**Nursery through to Year 6
Newstead Road,
Lee,
London
SE12 0SJ**

Tel: 0208 857 8792

Headteacher: Ms Claire Gillespie
Deputy: Mrs Michelle Carey
Assistant Headteacher: Ms Annette Gordon

Email: admin@swcps.lewisham.sch.uk

Web site: <http://www.swcps.lewisham.sch.uk>

Request Form for a pupil in Year 5 or 6 to Travel to and/or from school without an adult

Date.....

This is to notify the school that my child: class

will be walking to ☐ from ☐ both to and from ☐ school on their own.

Our home address is:

OR this is the address if different **relationship to us.**

If this includes crossing a major road St Mildreds/Baring/Burnt Ash etc, please give details of exactly where/how they will cross (copy of a map is very useful to clarify)

They will be bringing a non-smart phone mobile phone (that handles only essential tasks like voice calls and text messages) to school and this will be kept and signed in/out in the office ☐

***I confirm that there will be a responsible adult at home when they arrive.** ☐

Parent/Carer (with Parental responsibilities) signature

Contact number.....

Request agreed by Headteacher

Date

Year 5 and 6 pupils Traveling to and from school without an adult

Pupils in year 5 are allowed to walk to and from school without an adult if they live within walking distance. There must be a responsible adult at home when they get there.

Pupils in Year 6 are allowed to walk to and from school or travel on one bus without an adult, but there must be a responsible adult at home waiting for them.

If you would like your child to travel home without an adult, you must fill in the request form and return it to the school office. If we are concerned about the ability of your child to make the journey to school or home on their own, then we would contact you to discuss our concerns. Children will only be allowed to leave the school premises without an adult if you have filled in a request form and I have signed it. If you have already completed a form for this year, there is no need to do this again.

Mobile phones

Children who travel to and from school independently are permitted to bring a mobile phone to school. However, the phone must be a **non-smartphone**. Please refer to the mobile phone policy.

On arrival at school, children will be expected to hand their phone to their class teacher, sign it in, and then collect and sign it out at home time. All phones will be stored securely in the school office throughout the school day.